

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD
Wednesday February 1, 2012
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call to Order – 7:00 p.m. by President Steele
Pledge of Allegiance – Led by Director Tetreault
Roll Call – All Present with the exception of Vice-President Graves

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There were three (3) Public Comment Speakers

C. AREA AGENCIES REPORTS / PRESENTATION

1. SHERIFF'S OFFICE REPORT

Alan Johnson – Provided the law enforcement report for the month of January
There were two (2) Public Comment Speakers

2. FIRE DISTRICT REPORT – No Report

3. EAST CONTRA COSTA FIRE PROTECTION DISTRICT REPORT – No Report

4. SUPERVISOR MARY PIEPHO, DISTRICT III REPORT

Karyn Cornell – Provided an update on the County related items. Office has moved to new location: 3361 Walnut Boulevard Suite 140, Brentwood, CA 94513.

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report

General Manager Howard – Stated that he spoke with John OBorne and stated that he will be attending the second meeting in March or the first meeting in April to provide an update on projects.

3. Code Enforcement Report – Director Simon provided the details of the Code Enforcement meeting he attended on January 25, 2012. He will also turn in a written report.

4. Special Districts Report** - No Report

***These meetings are held Quarterly*

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Special Workshop dated January 14, 2012

2. Minutes of previous Special meeting dated January 17, 2012

3. Minutes of previous Regular meeting dated January 18, 2012

4. District Invoices

Motion by: Director Simon to approve the Consent Calendar

Second by: Director Dawson

Vote: Motion carried – AYES: 4 – President Steele, Director Dawson, Director Tetreault, Director Simon, NOES: 0, ABSENT: 1 – Vice-President Graves

F. NEW BUSINESS AND ACTION ITEMS

1. Discussion and possible action on Discovery Bay Lighting and Landscape Zone #8 Appropriations Limit Override Expiration

General Manager Howard – Provided the details of Item F-1

Parks and Landscape Manager Perez – Provided additional details of item F-1

No action taken

There was one (1) Public Comment Speaker

2. Adopt Resolution No. 2012-05 approving a Procedure for the Disposal of Surplus Personal Property

General Manager Howard – Provided the details of item F-2

Motion by: Director Simon to adopt Resolution 2012-05 approving a Procedure for the Disposal of Surplus Personal Property

Second by: Director Dawson

Vote: Motion carried – AYES: 4 - President Steele, Director Dawson, Director Tetreault, Director Simon, NOES: 0, ABSENT: 1 – Vice-President Graves

G. PRESIDENT REPORT AND DIRECTORS' COMMENTS

President Steele - Provided his report and the details of the January 19, 2011 Byron Union School District meeting. Commented on the State of the Town event – Good turn out and representation and also thanked the Chamber of Commerce.

Director Dawson – Addressed comments that were made under the Public Comment section.

H. MANAGER'S REPORT

1. Water Leaks History

Water and Wastewater Manager Koehne – Provided an update on the history of water leaks.

There was one (1) Public Comment Speaker

2. Parks and Landscape Year End Report

Parks and Landscape Manager Perez – Provided an update on several projects that were completed in 2011.

The General Manager and the Board complimented Parks and Landscape Manager Perez and her staff and the Water and Wastewater Manager Koehne and his staff for their hard work.

I. GENERAL MANAGER'S REPORT

General Manager Howard – Reminded the Board of the Special meeting next week, February 8, 2012 at 6:30 p.m. for the Water and Wastewater Master Plans. Announced that Vice-President Graves was awarded Citizen of the Year at the State of the Town Event. Announced that there was a Sanitary Sewer Overflow on Willow Lake Road and provided details of the SSO.

J. DISTRICT LEGAL COUNSEL REPORT

No Report

K. COMMITTEE UPDATES

No Report

L. CORRESPONDENCE – Discussion and Possible Action

1. R – Byron Municipal Advisory Council meeting Minutes for October 13, 2011

2. R – Letter from Supervisor Piepho regarding the P-6 Citizen Advisory Committee for Discovery Bay dated January 10, 2012

M. PUBLIC RECORD REQUESTS RECEIVED

1. Request from Thomas Peele – 2011 Employee and Officials Payroll – Request date January 4, 2012

2. Request from William Richardson – Director Dawson's 1.18.12 Comments – Request date January 23, 2012

N. FUTURE AGENDA ITEMS

Director Dawson – Recreation Committee

Director Steele – Proposal for the Community Center

There was one (1) Public Comment Speaker

O. ADJOURNMENT

The meeting adjourned at 7:59 p.m. to the next Special meeting on February 8, 2012 at 1800 Willow Lake Rd – Located behind the Delta Community Presbyterian Church.

For the Audio of this meeting please visit our Website at

<http://www.todb.ca.gov/content/agenda-and-minutes/>

//cmc – 02.09.12